

Aldeburgh Jubilee Hall – Licencing

Crabbe Street Aldeburgh IP15 5BN

Revised and approved May 2022

General Licencing

The Aldeburgh Jubilee Hall is a Licenced Premises covered by the 2003 Licencing Act.

Premises Licence PREM0240 dated 22/12/2011, issued by East Suffolk Council, relates specifically to the Hall premises located in Crabbe Street, Aldeburgh, IP15 5BN.

The Premises Licence runs indefinitely from the date of issue.

Details of the Licensing conditions and activities are covered in the Licence document attached.

Outline permitted activities include:

A/ Performance of a play.

B/ Performance of live music.

C/ Performance of dance.

D/ Playing recorded music.

E/ An indoor sporting event.

F/ Entertainment of a similar description to those listed in items B, C & D above.

G/ The supply of alcohol.

Alcohol Licencing

Under the requirements of the Licencing Act, in order for the Hall to sell alcohol a Designated Premises Supervisor (DPS) must be appointed and named within the Premises Licence which authorises the sale of alcohol by retail.

The DPS must hold a Personal Licence.

The DPS for the Hall is:

Nigel Ian Howcutt

Personal Licence PERS2822 (17Nov21)

2 Church Close

Aldeburgh

IP15 5DY

Telephone 07967 226789

The DPS is the person responsible for the day-to-day management of the premises appointed by the Licence Holder.

The DPS provides the point of contact for the police, fire officers or licencing authority.

Designated Premises Supervisor - Authorisation

The following authorisation has been completed by Hall staff and volunteers associated with the sale of Alcohol on the premises. Original copies are maintained by the Hall manager within the Hall documentation.

I, Nigel Howcutt DPS of the Aldeburgh Jubilee Hall (Personal Licence number PERS2822) hereby authorise the following persons to sell alcohol under the Licensing Act 2003 in the HALL premises at any time during the permitted hours and in accordance with the Premises Licence. This authority applies whether or not I, or any other Personal Licence Holder, are present on the premise sat the sale of the time or supply of alcohol. I can confirm that these persons have been issued with a copy of the premises Licence detailing their responsibilities under the Act.

Signed Nigel Howcutt Date

We sign below in the knowledge that is it an offence to:

- *Knowingly sell, attempt to sell or allow the sale of alcohol to persons who are drunk.*
- *Sell Alcohol to persons under the age of 18 years of age*
- *Allow Licensable activities to be conducted otherwise than in accordance with the premises licence and the conditions it contains.*

I also understand that I require individuals who appear to me to be under 18 years of age to produce on request, before served alcohol, identification bearing their photograph, date of birth and holographic mark.

A record book is maintained on the premises for all age verification requests and ANY other incident that occurs on the premises.

Name.....Signed.....Date.....

Name.....Signed.....Date.....

Name.....Signed.....Date.....

Name.....Signed.....Date.....

Name.....Signed.....Date.....

Name.....Signed.....Date.....

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